



GEORGE TOWN COUNCIL

Council Office: 16-18 Anne Street, George Town, Tasmania 7253
Email: council@georgetown.tas.gov.au

Postal Address: P.O. Box 161, George Town, Tasmania 7253
Telephone: (03) 6382 8800 Facsimile: (03) 6382 3240

APPLICATION FOR PERMIT TO CARRY OUT WORKS IN ROAD RESERVATION

V2012

The purpose of this application is for Council to provide approval for works to be undertaken in the road reservation that impact Council assets or involve public safety.

1. Applicant Details

Applicant Name:	<input type="text"/>	Mobile No:	<input type="text"/>
Address:	<input type="text"/>	Phone No:	<input type="text"/>
	<input type="text"/>	Fax No:	<input type="text"/>
Email address:	<input type="text"/>		
Company Name:	<input type="text"/>	DA Number:	<input type="text"/>

2. Insurance Details

A current public liability insurance policy of \$10million is required to be obtained to cover all works undertaken on public property.

Insurance Company	<input type="text"/>	Phone No:	<input type="text"/>
Policy Number	<input type="text"/>	Agency	<input type="text"/>
Value	<input type="text"/>	Expiry Date	<input type="text"/>

3. Details of Work

Location:	<input type="text"/>		
	<input type="text"/>		
Type of Work:	<input type="text"/>		
Reason for Work:	<input type="text"/>		
	<input type="text"/>		
Proposed Start Date:	<input type="text"/>	Proposed Completion Date:	<input type="text"/>
Working Hours	From : <input type="text"/>	To : <input type="text"/>	

YOU DO NOT HAVE APPROVAL AND MUST NOT COMMENCE WORKS UNTIL YOU RECEIVE WRITTEN NOTIFICATION FROM COUNCIL QUOTING A PERMIT NUMBER

Conditions

- **All applications must be accompanied by the following:**
 - Site plan detailing proposed work
 - Traffic Management Details
- You must provide a safe work site for the public and site personnel at all times. Works within the nature strip are to be fenced off using barrier mesh and all site personnel are to wear high visibility clothing in accordance with the relevant Australian Standards.
- No building materials are to be kept on nature strips during construction and works on nature strips to be completed within fourteen (14) days of commencement.
- You must check the location of underground services with asset owners before commencement of work. Any damage to Council infrastructure will result in an invoice being sent to the applicant to cover the costs of repair.
- You must reinstate the area of works to its original condition as approved and agreed by Council.
- Work is not to be carried out at night time, weekends or public holidays without prior approval from Council.

Instructions for Applicant

- You do not have approval and must not commence works in the road reserve until you receive written notification from Council quoting a permit number.
- The applicant must notify Council following completion of the work.
- A copy of this application shall be kept on-site with all supporting drawings, plans and current public liability insurance at all times.
- Please allow a minimum of 14 days notice from the date Council receives this application to allow time to inspect the site and process all documentation.

I/We agree to comply with all conditions and will accept full responsibility for damage of any kind whatsoever which may be caused within the public road reservation as a result of the works at the location described, and hereby undertake to pay the George Town Council the total cost of any repairs or reinstatement within the public road reservation as may be deemed necessary by Council's works manager and/or engineer.

Notification has been provided to other parties/authorities and adjoining property owners/occupiers affected by the proposed works.

	<i>Name: [print]</i>	<i>Signed</i>	<i>Date</i>
Applicant	<input type="text"/>	<input type="text"/>	<input type="text"/>

NOTE: Persons not having the required level of \$10 million public liability insurance cover may arrange to have the works carried out by an approved Contractor or alternately by arrangement with George Town Council in the form of a fixed price quotation - Private Works.

George Town Council reserves the right not to approve Works in the Road Reservation which do not meet the required standards, conflict with existing infrastructure, present an unacceptable risk to public safety or are otherwise deemed inappropriate within the road reserve.

PERMIT (OFFICE USE ONLY)		Permit No.....
This permit is not valid until signed by an authorised officer of Council and is valid for 6 months only from date of issue.		
Signed:	Date:	